

AIChE Projects General Member Strike System

American Institute of Chemical Engineers (AIChE) Projects
at University of California, San Diego

Last Updated: April 11th, 2020

Warnings

1. An AIChE Projects member will receive a warning if
 - (a) They fail to give advance notice a **minimum of 24 hours** in advance to their Project Manager(s) [PM(s)] if a deadline cannot be met. *Exceptions based on emergency circumstances, e.g., a medical situation, will be made at the discretion of the PM(s).*
 - (b) They consistently fail to keep general communication with their PM(s). Reasons include, but are not limited to:
 - i. Failing to respond to group messages if a response is prompted.

Strikes

1. An AIChE Projects member will receive a strike if
 - (a) They receive three warnings. *Note: six warnings leads to two strikes, and so on.*
 - (b) When working on their project, at the discretion of their PM(s), they fail to uphold Environment, Health & Safety (EH&S) standards from themselves and/or those around them
 - (c) They do not meet the event requirements for the respective quarter. *Exceptions based on emergency circumstances, e.g., a medical situation, will be made at the discretion of the PM(s).* Event requirements include:
 - i. AIChE Professional Development Workshop
 - ii. AIChE Projects Technical Workshop
 - iii. AIChE Projects Fall Welcome Night
 - iv. AIChE Projects Spring Showcase

- v. 25% of total group meetings for the quarter. When 25% is not a whole number of meetings, round up, i.e., if there are nine group meetings per quarter, 25% is 2.25 meetings, which makes the requirement three meetings
 - A. Lateness Clause: If a member missed 25% or more of the meeting, that counts as an absence
 - B. Ultimately up to the discretion of the PMs.
 - (d) They do not notify their PM(s) at least 24 hours in advance that they will not be able to attend an event. *Exceptions for emergencies and unexpected events will be made at the discretion of the PM(s).*
 - i. If a member has consistent and/or constant 48 hour advance notices, the PM may still grant a strike.
2. Strike carry-over policy:
- (a) Strikes will not carry over to the following academic year, but will carry throughout the quarters of that academic year

Consequences of Strikes

1. Strike one: Talk with Project Manager
2. Strike two: Talk with Project Manager and Program Manager
3. Strike three: Termination of participation in AIChE Projects